

LAIKA

FUNCTIONS



11 Lathlain Place
Lathlain, WA 6100

www.laikacoffee.com.au

About us.

Laika Coffee is situated in the heart of suburban Lathlain. With the convenience of a central location without the hassle of travelling into the city.

We provide relaxed vibes in a unique space. The Laika venue is pretty epic; a super spacious building, extending from indoors to outdoors, with our infamous basketball half-court out the back!

Good times and shenanigans are guaranteed.

WHY HOST YOUR EVENT WITH US?

- BYO Venue - Yep! that means you can supply your own booze.
- DIY Venue - We are a blank canvas! We've got the venue, you bring the decorations.
- Location. Location. Location.
Close enough to the city, but easy enough to get to.
Parking is plentiful.



the space- indoor.



the space- outdoor.



FAQ's & Terms and Conditions.

Booking policy.

A deposit of 20% is required to secure the booking, with the balance due on the day of the event.

Cancellation policy.

Cancellations 60 days prior to the event date will be refunded.

Less than 60 days notice will result in the loss of the booking deposit.

Availability.

Monday – Thursday 5pm – 9pm

Friday – Saturday 5pm – 11pm

Sunday 5pm – 10pm

Set up available from 3.30pm, upon request.

Pack down must be completed and venue vacated 30 minutes post last availability time.

What types of events can Laika host?

Conferences, parties, exhibitions...almost anything!

How many people can I invite?

20 - 100. Please contact us directly if you were hoping for more than 100 guests.

Which parts of the venue are available for use?

The alleyway, indoor main space, studio and basketball court out the back are all available- so please feel free to spread out! Please note, the roastery, Cosy Del's and the grassed area are unfortunately off - limits.

Furniture.

The current venue furniture is available for use at your event. Ask our friendly staff on the night to assist you with setting up your desired floor plan.

Does Laika organise catering or drinks?

No, we do not. Please note, most of kitchen space is not available for use. However, with prior approval, the fridge, prep station, oven, stove can be used. All areas must be found left in the same condition as they are found, and any damage will be charged for and deducted from bond. We recommend charcuterie platters if wishing to go down the self-catered route, or out-sourcing food trucks.

Cutlery & Plates

We have these available for you on site, a choice of reusable or disposable. The staff member on premise during your event will be able to assist you with these.



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Glassware

We have water glasses and a Purezza filtration system offering still and sparkling water available for use. Limited alternative glassware may be available, however we recommend bringing your own.

Can you sell food or drinks?

All food licenses and liquor licenses must be organised by you. If you are simply bringing and distributing food & alcohol for free, you do not need a license.

Bins

We provide general waste and co-mingled recycling.
Any excess waste must be removed from site the night of the event.
No food is permitted to be left anywhere except the bins. Failure to remove excess rubbish will result in partial loss of the bond.

Cleaning requirements.

We ask you to respect our venue and leave it tidy.

Storage

We are unable to store any items, perishable or not, prior to or post the finish time of the event.

Smoking.

Smoking is not permitted anywhere on the premise (indoors or outdoors), please smoke in the parking lot and ensure butts are placed in the local bins.

Parking.

There is free parking directly in front of the venue, and around the football oval to the left of the venue.

Decorations.

Balloons, additional lighting, photo booth set ups and the similar are all permitted.
We do however ask, please no confetti.

Music & Noise Limitations.

We have a sonos system located around the venue which can be utilised by the function host. The staff on shift will maintain control of the volume as we are bound by the Town of Victoria Park noise guidelines and we definitely want to keep our neighbours happy!
DJ's are not permitted!



Price List

Below is the guide we work from, our functions supervisor will send through a finalised quote once all event details have been received.

Cost = Venue Hire Fee + Staffing Fee

Venue Hire Fee : \$200 per hour

Mon - Thurs Staff Fee: 1 - 29 Guests : \$40 per hour
30 - 100 Guests : \$80 per hour

Fri - Sun Staff Fee: 1 - 29 Guests : \$45 per hour
30 - 100 Guests : \$90 per hour

Example Quote

Engagement Party with 60 Guests

Saturday 10th February

5pm - 6pm Set up | 6pm - 11pm Party | 11pm - 11.30pm Pack down & leave

Venue Hire = 5pm - 11.30pm = 6.5 hours x \$200 = \$1300

Staffing Fee = 5pm - 11.30pm = 6.5 hours x \$90 = \$585

Total Cost = \$1300 + \$585 = \$1885

Payment required at time of booking = \$377 + \$200 Bond = \$577

Payment

20% deposit due at time of booking, 80% due 48 hours prior to your event.

Refundable Bond

\$200 Bond required at time of booking. Returned within 3 days post event.

Please note, any damage charges, or additional venue and staffing fees due to later finish time will be deducted from the bond.

